Dear Campus Partner,

I write to invite you to the first meeting of our (campus name) campus coalition to address substance abuse and other well-being concerns among our students. As you may already know, (campus name) is a proud member of Missouri Partners in Prevention, a coalition of 24 universities and colleges in Missouri dedicated to creating healthier and safer campus communities. As a member of PIP, our leadership has dedicated itself to addressing substance abuse and misuse on our campus. Partners in Prevention is clear in its guidance- prevention is a shared responsibility. Our coalition will meet to discuss data from the PIP MACHB Survey (Missouri Assessment of Collegiate Health Behaviors), give input on our strategic plan with Missouri Partners in Prevention, and discuss the implementation of financial and training resources provided by Missouri Partners in Prevention. As a member of this coalition, we will ask you to share your perspective from your work on campus and discuss how you or your department can contribute to our shared responsibility.

Our meeting will be (time, place) and we will meet regularly at this time.

Feel free to reach out to me with any questions before our next meeting, I look forward to working with you as we create a healthier and safer campus for our students!

Signed,

(Your name)